

Staff Council Meeting Minutes – July 12, 2018

Attendance – 2 meetings since June 2018

Guests present: None

2018-2019 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2018
Andersen, Rik	2019	EEO 3	Y	2
Bonilla, Harlee	2020	EEO 4	Y	2
Brown, Randy	2019	EEO 1	N	0
Buckelew, Vicky	2019	EEO 4	N	0
Bustos, Amber	2020	EEO 3	Y	2
DePue, Brooke	2020	EEO 3	Y	2
Ferrara, Barbara	2020	EEO 5-7	Y	2
Johnson, Brandon	2020	EEO 5-7	N	1
Lawson, Amanda	2019	EEO 3	Y	1
Lucero, Leroy	2020	SSC	Y	2
Mayo, Jeff	2020	EEO 4	Y	1
McNeill, Walter	2019	SSC	N	1
Neill, Kristi	2020	EEO 3	Y	2
Pacheco, Brandy	2020	EEO 4	N	1
Palmer, Barbara	2019	EEO1	Y	1
Reagan, Michael	2020	EEO 3	Y	2
Seymour, Max	2019	EEO 1	Y	2
Simmons, Shawna	2019	EEO 3	Y	2
Trevino, Nicole	2020	SSC	N	1
Ward, Megan	2018	Ex Officio	Y	2
Watts, Albert	2020	SSC	Y	1
Wilson, David	2020	EEO 3	Y	2

1. **Call to Order** – Max called the meeting to order at 2:00pm
2. **Review/Approval of Minutes from previous meeting**, June 14, 2018
 - a. Shawna moved for approval and motion seconded by Michael
 - i. Minutes approved
3. **Treasurer’s Report** – No report
4. **Old Business**
 - a. Reminder that some committees don’t have all the members they need.
5. **Staff Council Subcommittees** – Overview of how subcommittees give reports.
 - a. Employee of the Month (Megan Ward)
 - i. There is a correction to the July Employee of the Year reception. It is on the 24th and not the 25th. Calendar invite will be sent
 - b. Scholarship & Tuition Assistance (Shawna Simmons)
 - i. Unfinished business - working to resolve scholarship instrument.

- c. Staff Appreciation (Amanda Lawson) – No report
 - d. Election Committee (Megan Ward)
 - i. Randy Brown’s position ballot will go out on 7/13 for the EEO I position.
 - e. Homecoming (Michael Reagan)
 - i. Have met with Bill to discuss past actions and will get in touch with university homecoming committee.
 - f. Staff Development (Brooke DePue) – No report
6. **New Business**
- a. Thank you for serving.
 - b. Remember you are the Voice.
 - i. If fellow staff members voice concerns to you bring them to the committee.
 - ii. Discussion of staff parking spaces lost in the lot by the Box due to more faculty spots.
7. **Announcements**
- a. July 24, 2018 from 3-5pm is Employee of the Year Reception.
 - i. If you are available please attended.
 - b. When needed we could have two meetings a month. Second meeting will be the fourth Thursday of each month.
 - i. This will only occur when needed but be prepared.
 - c. Max called for any other questions or points of discussion.
 - i. Discussion of who oversees website maintenance.
 - ii. Rik will check on headshots for current staff council members and contact those that don’t have one.
 - iii. If anyone hasn’t signed up for a subcommittee please stay after and do so.
8. **Adjournment** – 2:29pm
- a. Michael moved for adjournment and Amanda seconded his motion
 - b. Passed unanimously

Next meeting is scheduled for August 9, 2018 at 2pm in Buff Branding Room 12.

Respectfully submitted by Secretary, Amber Bustos